

1-i. What you need to bring

	Private Limited	Limited Liability Partnership	Partnership/ Limited Partnership	Sole Proprietor	Society/ Club/ Association
OCBC Business Account application form	yes	yes	yes	yes	yes
Board Resolution (bank's standard/company's)	yes	yes [^]	no	no	no
Certified true copy of Memorandum & Articles of Association (M&A)	yes	no	no	no	no
Certified true copies of NRIC/Passport of All Authorised Signatories/Partners/Office Bearers	yes	yes	yes	yes	yes
Certified true copy of By-Laws of Society/Association/ Club	no	no	no	no	yes
Certified true copy of Minutes of Meeting of Management Committee	no	no	no	no	yes [#]
Minimum deposit in cash or cheque	yes	yes	yes	yes	yes

[^]LLP to also submit their LLP Partnership Agreement, if available

[#]To include authorisation to open and close accounts with the Bank and appointment of authorised signatories.

1-ii. Certification of true copies

Photocopied documents must be certified true by signature from the following:

Private Limited	Any 2 Directors or Director & Company Secretary (For M&A, any Director or Company Secretary)
Limited Liability Partnership	Any 2 Partners
Limited Partnership	Any General Partner
Partnership	Any 2 Partners
Sole Proprietorship	Business Owner
Society/Club/Association	Any 2 Office Bearers

2. Signatories required to be present at bank branch for account opening

The following signatories must be present with their NRICs/Passports at OCBC Bank Branch at point of account opening;

Private Limited	Any 2 Directors (unless otherwise specified in board resolution)
Limited Liability Partnership	Any 2 Partners
Limited Partnership	All General Partners
Partnership	All Partners
Sole Proprietorship	Business Owner
Society/Club/Association	Any 2 Office Bearers